How to enroll in Benefits in LCG36-Open Enrollment Guide



1. From the 'Me' Dashboard inside LCG360, select the Benefits app.	My Team My Client Groups Benefits Administration Tools Configuration Opcide Actions Ares Payries Add Absence Ares For and Absence For and Absence For and Absence Voor Banefits Maraget Time Code Time and Absence For and Absence For and Absence For and Absence For and Absence Voor Banefits Maraget Time Maraget Time For and Absence
2. From the next screen, select the button labeled Click here to enroll or make changes.	Benefits
 3. Next, in the "People to Cover" screen: If you need to add a dependent or a beneficiary, add them here Click +Add. If you do not need to add a dependent or beneficiary, click Continue. 	People to Cover
 4. In the "Start Enrollment" screen, the authorization page will appear. Click Accept to continue. 	Start Enrollment Authorization Authorizat

5. Now, you will begin enrollment.	LCG Benefits Program	Siberi
Note: You will note that Medical, Dental, Vision, and FSAs show "Waive".	Converg (n152) Your Total Cost	12.14 Pre Pay Fered
To make changes, click Edit to enter each section and update enrollment.	Medical Medical Wake Medical Courses Water Robacco Surcharge	∠ tor
6. Click Continue in each section once updates are complete.	Medical USB07 Anothe Active Enhanced Statesty Remain Carely, London Mile (response Gay)	Toolar Noosa
Note: This will take you back to the main enrollment page for you to continue to the next section.	ABDIG Annualy Appliques - Childreni Stand Annualy April Stand Annualy April Standard Sea Blow Mar April Standard Annualy April Standard Annualy	19945 Joney 12437 Anaz
7. After completing enrollment selections for each section, click Submit to finalize your benefit enrollment .	ELCG360 LCG Benefits Program	Soing
 8. Next, Click Print, to print your confirmation page. Note: Your elections can also be found within the Benefits app inside your LCG360 'Me' dashboard by selecting 1/1/2021 for the date. Changes can be made until Open Enrollment closes on 10/27/2020. 	Confirmation LCG Benefits Program Click button to proceed Your benefit elections were saved. Vour an make changes until 11:59 PM 651, 19-27-3020.	C PH

If you have questions, or need assistance please call 1-877-767-5141 and select the Open Enrollment option. Hours are 8am-5pm, local time Monday through Friday.